

PROCTOR ACADEMY

PERSONAL ITEMS REGISTRATION FORM
2009 - 2010

Student's name _____

Home address _____

Home phone number _____

Dormitory placement _____ Room # _____

Grade level _____

Please register below all personal items, such as bicycles, computers, and stereo systems, which exceed \$300.00. This information is necessary if items were to be lost or stolen. We will keep this registration information on file in the Dean of Students and Business offices.

This form may help to ensure safety of your personal items, however, it is always the responsibility of the owner of personal belongings to maintain possession.

If at any time you suspect a personal item missing, immediately report this information to the Dean of Students.

Item _____ Serial # _____

Item _____ Serial # _____

Item _____ Serial # _____

Item _____ Serial # _____